



#### Republic of the Philippines Department of Migrant Workers

# OVERSEAS WORKERS WELFARE ADMINISTRATION



Regional Welfare Office - MIMAROPA
8th Floor - Marc 2000 Tower, 1973 Taft Avenue Corner San Andres, Malate, Manila
Tel. No.: (02) 8353-9016 | (02) 8353-8986 | Email: region4b@owwa.gov.ph

P.R. No.: 2025-06-0140 Date: 20-Jun-25

## **REQUEST FOR QUOTATION | PROPOSAL**

COMPA	ANY NAME:					
COMPA	ANY ADDRESS:					
To who	m it may concern:					
10 WIIO	in it may concern.					
Please	quote your lowest price/s (taxes included) on the lot of	or itam/s hal	ow subject	t to the General Con	ditions indi	catad
	stating the shortest time of delivery and submit your					
	official representative to Overseas Workers Welfare A				rc 2000 10V	wer, 1973
I alt Av	enue Corner San Andres, Malate, Manila not later than	June 25, 20	25 @ 5:00	pm.	10	
	LOURISSE V. DULFO			11.51 300 1176 2162 3	- New	
		GERALD "DIND!" M. TAN				
	Supply Officer (Designate)				al Director	
	T TITLE NAME: Proposal for rental of Photo and Vide	o Coverage	with SDE a	and Photobooth for	Migrant Wo	orkers Day
on June	28, 2025			APPROVED		T
ITEM	SPECIFICATIONS	QTY	UNIT	BUDGET FOR	UNIT	TOTAL
NO.	SPECIFICATIONS	QII	UNII	CONTRACT	COST	COST
						Property (
1	PHOTO AND VIDEO COVERAGE WITH SDE	1	Set	₱33,000.00	281.29   361	100000000000000000000000000000000000000
	- 2 Photographers	+	Jet			<u> </u>
	- 2 Videographers		111111111111111111111111111111111111111			
	- 1 SDE Editor					
	- 4-6 mins. SDE Highlights					
	- All files will be uploaded in a Google Drive					
2	Photobooth (3 hours unlimited shots)	1	Set			
	- 4R sized, Landscape					
	- Printouts w/ Ref Magnets					
3	**** Nothing Follows ****	****	****			
XXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	ng Follows x	XXXXXXXXX	CXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXX
	<b>Date:</b> MAY 28, 2025					
	of Payment: n/30					
Price Va	alidity: Sixty (60) Days from Qoutation   Proposal date					
A dditio	nal Danismantani Bansinamanta					
Additional Documentary Requirements: 1. Updated Philgeps Certificate or Registration Number		Company Name				
2. Val	lid Mayor's   Business Permit					
3. Latest BIR Registration		Signature over Printed Name				•
4. Omnibus Sworn Statement - Submitted within five			Authorized Representative			
	days upon acceptance of NOA (Notice of Award)		Authoriz	ica nepresentative		
(5)	and appearance of mon (monet of hward)			Designation		
Note: Bi	dders may also submit their bid proposal and					
	ting documents throug email address: b@owwa.gov.ph	(	Company T	el.   Fax   Mobile N	o.	
		Date				





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#### GENERAL CONDITIONS:

- 1. Entries must be typewritten | if handwritten, it must be clear and legible;
- 2. Bidders must submit certificate of PHILGEPS Registration;
- 3. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
- 4. All quotation can be submitted through the following means: a) in a SEALED ENVELOPE, or b) thru ELECTRONIC MAIL, or c) FACSIMILE. Label the envelope with the following:
  - a. Bidder's Company Name
  - b. PHILGEPS Reference No.
  - c. Project Title | Name
  - d. PR No.
- 5. Item(s) delivered must have warranties for unit replacements, parts, labor or other services;
- 6. Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);
- 7. Proposal | Quotation submitted without signature of the authorized signatory shall not be accepted;
- 8. Proposal I Bid modifications submitted beyond the scheduled deadline shall not be considered;
- 9. Price quoted | submitted on the deadline shall be considered as final and unalterable;
- 10. Use of non-discretionary | non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005:
- 11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.